

**COATESVILLE AREA SCHOOL DISTRICT**  
**SCHOOL BOARD MEETING MINUTES**  
*Coatesville Area Senior High School Auditorium*  
**NOVEMBER 22, 2016 - 7:00 PM**

**OPENING ACTIVITIES**

**1. CALL TO ORDER AT 7:01 P.M.**

**2. READING OF MISSION STATEMENT**

*THE MISSION OF THE COATESVILLE AREA SCHOOL DISTRICT, A LEARNING COMMUNITY RICH IN DIVERSITY AND COMMITTED TO EXCELLENCE, IS TO EDUCATE ALL STUDENTS BY PROVIDING RIGOROUS EDUCATIONAL OPPORTUNITIES TO BECOME RESPONSIBLE, PRODUCTIVE, LIFE-LONG LEARNERS IN A GLOBAL SOCIETY.*

**3. ADVISEMENT**

By notice of the President, Board Members are advised that all votes shall be regarded as roll call votes. The minutes should also note that public notice was given for this meeting in accordance with Act 93 of 1998, Section 1. School Board meetings shall proceed in accordance with School Board policy.

**4. ROLL CALL**

**Board of School Directors**

Dean A. Snyder, President - <i>present</i>	<i>(Operations Committee)</i>
Ann M. Wuertz, Vice President - <i>present</i>	<i>(Education &amp; Policy Committees)</i>
Stuart C. N. Deets - <i>present</i>	<i>(Finance Committee)</i>
Brenda L. Geist - <i>present</i>	<i>(Operations Committee)</i>
Bashera Grove - <i>present</i>	<i>(Policy Committee)</i>
James Hills - <i>present</i>	<i>(Education &amp; Finance Committees)</i>
Laurie C. Knecht - <i>present</i>	<i>(Operations Committee)</i>
Thomas Siedenbueh - <i>present</i>	<i>(Finance &amp; Policy Committees)</i>
Deborah L. Thompson - <i>present</i>	<i>(Education Committee)</i>

**Student Representatives**

Kameron Reeves, Senior Class Representative - *present*  
Jared Elters, Junior Class Representative - *present*

**General Counsel**

Judy Shopp, Esquire - *present*

**Administration**

Dr. Cathy Taschner, Superintendent of Schools - *present*  
Dr. Kimberly R. Donahue, Assistant to the Superintendent of Curriculum and Learning - *present*  
Ronald G. Kabonick, Director of Business Administration and School Board Secretary - *present*  
Dr. Siobhan Leavy, Director of Pupil Services - *present*  
Jason Palaia, Director of Elementary and Secondary Education - *present*

**5. MOMENT OF SILENCE AND SALUTE TO THE FLAG**

**ADDITIONS, DELETIONS OR MODIFICATIONS TO THE AGENDA**

**APPROVAL OF THE MINUTES**

**RECOMMENDED MOTION:** That the Board of School Directors approve the minutes for the October 25, 2016 School Board meeting subject to any additions, deletions, modifications or clarifications. (*Enclosure*)

Motion: James Hills

Second: Stuart Deets

Vote: 9-0-0

**APPROVAL OF THE MINUTES**

**RECOMMENDED MOTION:** That the Board of School Directors approve the minutes for the November 8, 2016 Special Board meeting subject to any additions, deletions, modifications or clarifications. (*Enclosure*)

Motion: Ann Wuertz

Second: Laurie Knecht

Vote: 7-0-2

Abstained: Geist & Siedenbuehl

**PUBLIC COMMENT ON AGENDA ITEMS**

The Board has requested all persons making comments on **agenda items** to list their name, address, telephone number and motion item(s) on the sheet provided. There is a three (3) minute limit per person. The Board does not take action or discuss items not appearing on the agenda. The Board values public comments and wishes to convey that although Board members cannot discuss items that are not on the agenda, they listen carefully and appreciate and value input from the public.

*None*

**EXECUTIVE SESSION**

An executive session was held on Monday, November 21, 2016 for legal and personnel reasons.

An executive session was held on Monday, November 8, 2016 for legal and personnel reasons.

**STUDENT REPRESENTATIVE'S REPORT**

The student representative's report was provided by Kameron Reeves and Jaret Elters.

**SUPERINTENDENT'S REPORT**

The superintendent's report was provided by Dr. Cathy Taschner. She reminded everyone to go online to nominate their 'favorite teacher' for the Citadel Heart of Learning Award.

**IMPORTANT DATES**

<b>Date</b>	<b>Time</b>	<b>Meetings</b>	<b>Place</b>
December 6, 2016	6:00 PM	Reorganization Board Meeting	C.A.S.H.S. Auditorium
December 6, 2016	Immediately following Reorg Mtg.	Regular School Board Meeting	C.A.S.H.S. Auditorium



**E. Friendship Elementary School Picture Day - Lifetouch Studios Commission Checks**  
**RECOMMENDED MOTION:** That the Board of School Directors accept two (2) commission checks in the amount of \$150 and \$338 from Lifetouch Studios for picture day commission.

**F. Track and Field Coaches Association of Greater Philadelphia, Inc. Contract**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the contract with Track and Field Coaches Association of Greater Philadelphia, Inc. and approve the entry entrance fee.

**G. PA Emergency Management Agency Reimbursement**  
**RECOMMENDED MOTION:** That the Board of School Directors accept payment in the amount of \$17,446.55 for Public Assistance Grant FEMA-4267-DR-PA-029-UUQQ3-00.

P.E.M.A. Reimbursement Approved Vote: 9-0-0
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Motion: Deborah Thompson

Second: Ann Wuertz

Vote: 9-0-0

**H. Confidential Release and Settlement Agreement - Employee 12102**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the confidential Release and Settlement Agreement for employee 12102.

**I. Human Resources Report**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the resignations, appointments, new positions, leave of absences, transfers, changes of status and corrections, as outlined below:

**1. Resignations - Regular and Extra Duty**

**RECOMMENDED MOTION:** That the Board of School Directors approve the following Resignations - Regular and Extra Duty:

a. CATA

1) Foster, Alexandra, Special Education Teacher for South Brandywine Middle School. Letter Dated: 11/3/2016. Reason: Personal. Effective: 1/2/2017.

b. CATSS

1) Parker, Shanae, 5.75 Special Education One on One Aide for King's Highway Elementary School. Reason: Personal. Effective: 10/28/2016.

c. FEDERATION

1) Bookman, Theodore, Custodian for South Brandywine Middle School. Letter Dated: 11/10/2016. Reason: Retirement. Effective: 12/2/2016.

2) Teel, Quincy, Custodian for Coatesville Area Senior High School. Letter Dated: 11/3/2016. Reason: Personal. Effective: 10/21/2016.

**2. New Appointments - Regular and Extra Duty**

**RECOMMENDED MOTION:** That the Board of School Directors approve the following New Appointments - Regular and Extra Duty:

a. ADMINISTRATION

- 1) Smith, Darian, Supervisor of Pupil Services for Coatesville Area School District. Posted: 8/10/2016. Effective: 11/17/2016.

b. CATSS

- 1) Lane, Kathleen, 6.5 Hour Health Assistant for East Fallowfield Elementary School. Posted: 10/17/2016. Salary: \$18.50/hour. Effective: 11/29/2016. SP4: Approved. Pending 168 Forms
- 2) Thompson, Fay, 5.75 Hour Cafeteria/Playground/Library Aide for Rainbow Elementary School. Posted: 11/17/2016. Salary: \$9.50/hour. Effective: 11/29/2016. SP4: Approved. Pending 168 Forms.

c. FEDERATION

- 1) Squires, Sharon, 3 Hour Food Service General Utility Worker for South Brandywine Middle School. Posted: 5/31/2016. Salary: \$13.66/hour (\$14.66 after 520 hour probationary period). Effective: TBD. SP4: Approved. Pending 168 Forms.

d. EXTRA DUTY

- 1) Atkins, Jonathan, Mathematics Department Head for Coatesville Area Senior High School. Posted: 10/19/2016. Salary: \$3,750 (prorated). Effective: 2016—2017 School Year. SP4: Staff.
- 2) Hines, Alicia, Mentor for additional mentee Carol Hengel. Subject: Special Education. Building: Coatesville Area Intermediate High School. Posted: 6/1/2016. Salary: \$500 (prorated). Effective: 2016—2017 School Year. SP4: Staff.
- 3) Trimboli, Kirsten, Mentor for John Chain. Subject: English. Building: Coatesville Area Intermediate High School. Posted: 6/1/2016. Salary: \$1,000 (prorated). Effective: 2016—2017 School Year. SP4: Staff.
- 4) Jamison, Stephen, After-School Tutor for the Coatesville Area Senior High School. Salary: \$33/hour. Effective: 2016—2017 School Year. SP4: Staff.
- 5) After-School Tutors for the Friendship Elementary School. Salary: \$33/hour. Effective: 2016—2017 School Year. SP4: Staff:

Tabatha Bruno                      Bobbie Kelly                      Pamela Washington (*substitute*)

- 6) After-School Tutors for the King's Highway Elementary School. Salary: \$33/hour. Effective: 2016—2017 School Year. SP4: Staff:

Tabitha Bentley (*substitute*)                      Amanda Frederick (*substitute*)  
Charlotte Bridges                                      Margaret Tabakelis

- 7) After-School Tutors for the Rainbow Elementary School. Salary: \$33/hour. Effective: 2016—2017 School Year. SP4: Staff:

Barbara Black	Hagar Nero
Kristine Delp	Gwen Quinn
Kathleen Flicker	Hillory Rusnak
Renee Ferretti-Smith	Melanie Solano

- 8) After-School Tutors for the Reeceville Elementary School. Salary: \$33/hour. Effective: 2016—2017 School Year. SP4: Staff:

Lynn Buckley                      Sheri Priddy                      Lindsey Todd

**3. Involuntary Transfers:**

**RECOMMENDED MOTION:** That the Board of School Directors approve the Involuntary Transfer of:

a. CATSS

- 1) Grant, Verna, move from 5.75 Special Education Aide for Friendship Elementary School to King’s Highway Elementary School. Effective: 11/14/2016.

**4. Change of Status**

**RECOMMENDED MOTION:** That the Board of School Directors approve the Change of Status as indicated:

a. FEDERATION

- 1) DiPaola, Margaret, move from Food Service Substitute to 4.5 Hour Food Service General Utility Worker for South Brandywine Middle School. Posted: 5/31/2016. Salary: \$13.66/hour (\$14.66 after 520 hour probationary period). Effective: 10/31/2016. SP4: Staff.
- 2) Schroeder, Cheryl, move from 3.5 Hour Food Service General Utility Worker for King’s Highway Elementary School to 5.25 Hour Food Service General Utility Worker. Posted: 5/31/2016. Effective: 11/14/2016. SP4: Staff.

**3. EDUCATION COMMITTEE (Deborah Thompson, Chair)**

**A. Heinemann Leveled Literacy Intervention**

**RECOMMENDED MOTION:** That the Board of School Directors approve the primary and intermediate LLI follow-ups.

**B. Drama Club, Band, Orchestra and Choral Students’ Trip to New York City**

**RECOMMENDED MOTION:** That the Board of School Directors approve the proposal for an educational and enriching trip to New York City for the band, orchestra, choral students and Drama Club to see the acclaimed Disney Broadway production of “Aladdin”.

- C. **Indoor Track Tournament Entry Fees**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the Girls' and Boys' Indoor Track Tournament and Entry Fees.
- D. **Chester County Intermediate Unit Practical Nursing Contract**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the Chester County Intermediate Unit Practical Nursing Contract.
- E. **Caln Elementary School Field Trips**  
**RECOMMENDED MOTION:** That the Board of School Directors approve four (4) grants for field trips to Longwood Gardens, the Franklin Institute, the Philadelphia Zoo, and the National Constitution Center.
- F. **Adjudication for Student 11000408**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the adjudication for student #11000408.
- G. **Adjudication for Student 10011049**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the adjudication for student #10011049.

H. **Amended Contract for Lindamood-Bell Individual Services – Student 60000652**

**RECOMMENDED MOTION:** That the Board of School Directors approve the amended Individual Services Contract for student 60000652, as presented. (*Confidential Enclosure*)

Lindamood-Bell # 60000652 Approved Vote: 9-0-0
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Motion: James Hills

Second: Deborah Thompson

Vote: 9-0-0

I. **Student Expulsion Hearing Officer**

**RECOMMENDED MOTION:** That the Board of School Directors approve Levin Legal Group to be used as a hearing officer in student expulsion hearings in accordance Section 1318 of the School Code.

Student Expulsion Hearing Officer Approved Vote: 9-0-0
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Motion: Deborah Thompson

Second: Ann Wuertz

Vote: 9-0-0

J. **Charter School Application Resolution**

**RECOMMENDED MOTION:** That the Board of School Directors approve the Charter School Application Resolution, as presented. (*Enclosure*)

Charter School Resolution Approved Vote: 9-0-0
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Motion: Deborah Thompson

Second: Ann Wuertz

Vote: 9-0-0

4. **OPERATIONS COMMITTEE** (*Brenda Geist, Chair*)

A. **Perrotto Builders Ltd. - Change Order No. 01-004 - 9/10 Center (C.A.I.H.S.)**

**RECOMMENDED MOTION:** That the Board of School Directors approve Perrotto Builders Ltd. Change Order Number 01-004 for the installation of a steel lintel for the window in the nurse's suite, in the amount of \$986.22.

**B. Perrotto Builders Ltd. Change Order No. 01-005 - 9/10 Center (C.A.I.H.S.)**  
**RECOMMENDED MOTION:** That the Board of School Directors approve Perrotto Builders Ltd. Change Order Number 01-005 for the installation and painting of three (3) spring loaded metal access panels to replace metal covers of where the current clocks were and to reverse door swing on the mechanical room V-102, in the amount of \$4,947.01.

**C. Apex Elevator Inspection and Testing**  
**RECOMMENDED MOTION:** That the Board of School Directors approve Apex Elevator Inspections and Testing at the proposed rates as required by the State of Pennsylvania Bureau of Occupational and Industrial Safety Elevator Division.

**D. Request to Waive Fees – Chester Cty. Transportation Assn. Bus Safety Competition**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the Request to Waive Fees in the amount of \$2,009.00 from the Chester County Transportation Association for the Use of Facilities at the Coatesville Area Senior High School for their Annual School Bus Safety Competition on April 29, 2017.

**E. Request to Waive Fees – Back to School Event @ Scott – Coatesville Youth Initiative**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the Request to Waive Fees in the amount of \$1,770.00 from the Coatesville Youth Initiative for the Use of Facilities at Scott Middle School on August 3<sup>rd</sup> & 4<sup>th</sup>, 2017.

**F. Amendment the Coatesville Kid Raiders Football League’s Request to Waive Fees**  
**RECOMMENDED MOTION:** That the Board of School Directors amend the August 9, 2016 motion to include the Use of Facilities at Scott Field.

Kid Raiders UoF Amendment Approved Vote: 9-0-9
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Motion: Deborah Thompson                      Second: James Hills                      Vote: 9-0-0

**G. Request to Waive Fees – Soccer & Cross Country Booster Clubs – Scott Middle School**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the request to waive fees in the amount of \$807 from the Coatesville Girls’ and Boys’ Soccer and Cross Country Teams for the use of facilities at Scott Middle School for the Coatesville Red Run Challenge 5K and 1 Mile Walk on December 3, 2016, as presented. (*Confidential Enclosure*)

Red Run Challenge Approved Vote: 9-0-0
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Motion: James Hills                      Second: Ann Wuertz                      Vote: 9-0-0

**H. South Brandywine Blacktop Repair**  
**RECOMMENDED MOTION:** That the Board of School Directors grant permission to Krapf Bus Company to repair the blacktop areas at the South Brandywine Middle School as needed as a contribution to the CASD.

S.B.M.S. Blacktop Repair Approved Vote: 9-0-0
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Motion: Ann Wuertz                      Second: Stuart Deets                      Vote: 9-0-0



5. **POLICY COMMITTEE** (*Ann Wuertz, Chair*)
- A. **Policy 216 - Student Records – 30/Day Review**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the 30-day review of Policy 216.
  - B. **Policy 217 – Graduation – 30/Day Review**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the 30-day review of Policy 217.
  - C. **Policy 218 - Student Discipline – 30/Day Review**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the 30-day review of Policy 218.
  - D. **Policy 218.1 - Weapons – 30/Day Review**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the 30-day review of Policy 218.1.
  - E. **Policy 219 - Student Complaint Process – 30/Day Review**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the 30-day review of Policy 219.
  - F. **Policy 220 - Student Expression/Distribution & Posting of Materials – 30/Day Review**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the 30-day review of Policy 220.
  - G. **Policy 221 - Dress and Grooming – 30/Day Review**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the 30-day review of Policy 221.
  - H. **Policy 222 - Tobacco – 30/Day Review**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the 30-day review of Policy 222.
  - I. **Policy 223 - Use of Bicycles and Motor Vehicles – 30/Day Review**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the 30-day review of Policy 223.
  - J. **Policy 224 - Care of School Property – 30/Day Review**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the 30-day review of Policy 224.
  - K. **Policy 227 - Controlled Substances/Paraphernalia – 30/Day Review**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the 30-day review of Policy 227.
  - L. **Policy 228 - Student Government – 30/Day Review**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the 30-day review of Policy 228.
  - M. **Policy 229 - Student Fundraising – 30/Day Review**

**RECOMMENDED MOTION:** That the Board of School Directors approve the 30-day review of Policy 229.

**N. Policy 230 - Public Performances by Students – 30/Day Review**

**RECOMMENDED MOTION:** That the Board of School Directors approve the 30-day review of Policy 230.

**O. Policy 231 - Social Events and Class Trips – 30/Day Review**

**RECOMMENDED MOTION:** That the Board of School Directors approve the 30-day review of Policy 231.

**P. Policy 232 - Student Involvement indecision-Making – 30/Day Review**

**RECOMMENDED MOTION:** That the Board of School Directors approve the 30-day review of Policy 232.

**Q. Policy 234 - Pregnant/Parenting/Married Students – 30/Day Review**

**RECOMMENDED MOTION:** That the Board of School Directors approve the 30-day review of Policy 234.

**R. Policy 235 - Student Rights and Responsibilities – 30/Day Review**

**RECOMMENDED MOTION:** That the Board of School Directors approve the 30-day review of Policy 235.

**S. Policy 236 - Student Assistance Program – 30/Day Review**

**RECOMMENDED MOTION:** That the Board of School Directors approve the 30-day review of Policy 236.

**T. Policy 239 - Foreign Exchange Students – 30/Day Review**

**RECOMMENDED MOTION:** That the Board of School Directors approve the 30-day review of Policy 239.

**U. Policy 246 - Student Wellness – 30/Day Review**

**RECOMMENDED MOTION:** That the Board of School Directors approve the 30-day review of Policy 246.

**V. Policy 248 - Unlawful Harassment – 30/Day Review**

**RECOMMENDED MOTION:** That the Board of School Directors approve the 30-day review of Policy 248.

**W. Policy 250 - Student Recruitment – 30/Day Review**

**RECOMMENDED MOTION:** That the Board of School Directors approve the 30-day review of Policy 250.

**X. Policy 251 - Homeless Students – 30/Day Review**

**RECOMMENDED MOTION:** That the Board of School Directors approve the 30-day review of Policy 251.

**Y. Policy 252 - Dating Violence – 30/Day Review**

**RECOMMENDED MOTION:** That the Board of School Directors approve the 30-day review of Policy 252.

**Z. Policy 235.1 – Surveys – 1<sup>st</sup> Reading**

**RECOMMENDED MOTION:** That the Board of School Directors approve the first reading of Policy 235.1.

**PUBLIC COMMENT**

The Board has requested that all persons making comments of public concern to list their name, address, telephone number and topic(s) on the sheet provided. There is a three (3) minute time limit per person.

- Yasmin Olvera – South Brandywine Middle School Facilities
- Katie Hadzor – Teacher’s contract
- Elwood Dixon – Code of Conduct and hiring practices
- Anthony Hoggard – Spoke on behalf of a student athlete
- Christopher Carr – Procurement/RFP requirements
- Barbara Wilson - Spoke on behalf of a student athlete

**ADDITIONAL BOARD MEMBERS’ REPORTS**

- Ms. Geist: The CCIU Board will be on break in December and reconvene in January, 2017.
- Ms. Thompson (*Education Committee Chair*) would like more discussion and performance stats/grades on student athletes during in-season as compared to the off-season, as she emphasized the importance of ‘*education first*’.
- Mrs. Wuertz expressed her appreciation of the administrator’s blogs and encouraged them to share the information with their students’ families, and she wished everyone a Happy Thanksgiving.
- Board President Dean Snyder reminded/advised the audience on various topics including, but not limited to, public comment, the process for vendor selection, and CATA negotiations. President Snyder also thanked those working in Facilities, and acknowledged the Board’s positive focus that includes those who do not have students in CASD. He assured everyone that he will continue his work with eight (8) very dedicated Board of School Directors.

**INFORMATION ITEMS**

**ADJOURNMENT**

This meeting was adjourned at 8:18 p.m. on a motion by Laurie Knecht.

Respectfully submitted,  
*Karen Jackson, Recording Secretary*

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Ronald G. Kabonick, School Board Secretary

*Anyone wishing to review the minutes verbatim should contact the School Board Secretary to request a copy of the digital/audio file or you may visit our website to view the video of this meeting.*